



The American Society for Aesthetic Plastic Surgery, Inc.

Presenter Acknowledgment – Releases, Press Policy and Rules of Conduct **RESIDENTS & FELLOWS FORUM**

Patient Releases. Qualified members of the media have been invited and may be in attendance at the ASAPS/ASERF scientific program. This “open meeting” policy has been adopted by many medical organizations in the interest of public education. While the Societies do not knowingly permit cameras or other recording devices into the scientific program, ASAPS/ASERF realize that security measures may not be effective and that no realistic limits may be placed upon the use of any information obtained by the media. **Presenters are solely responsible for having obtained appropriate patient releases for all photographs that will be shown during their presentations and for any other information presented that might allow identification of patients.** It is recommended that, for your protection, written patient releases should be worded broadly enough to cover all aspects of the presentation, including public exposure of the patient’s photograph by the media or through ASAPS sales of recordings.

Recordings. RESIDENTS & FELLOWS FORUM WILL NOT BE RECORDED. ASAPS has contracted with Close-Up Productions to record the entire Scientific Program and selected teaching courses, including all remarks, video/PowerPoint presentations and materials. The recordings will be available for sale during and after the scientific meeting and excerpts may be posted on ASAPS' website. To discourage plagiarism, all DVD's will include a continuous watermark, and **to preserve patient confidentiality, Presenters should mask patient photographs (Photoshop or equivalent) prior to importation into PowerPoint.**

Copyrights and Consent. Recording of the presentation does not transfer Presenter's copyright to ASAPS. However, **Presenter hereby gives ASAPS/ASERF permission to record, post, distribute and sell Presenter's presentation to any party in any medium for any purpose, whether educational, scientific or commercial, without compensation to Presenter.**

Presenter Release - Consent To Use And Publication I represent that I am the author of the presentation materials for my presentation at the Aesthetic Meeting 2007 and am the holder of the copyright (date) in such materials and have obtained all necessary consents from the patients and others for the further use, distribution and publication of such materials including photographs, if any. I consent and agree to the use, publication, reproduction, display and distribution of a summary of these materials by the American Society for Aesthetic Plastic Surgery and the Aesthetic Surgery Education and Research Foundation in a book or similar publication or in connection with any of its educational programs or presentations, it may now or hereafter offer any medium at any time for any purpose, whether educational, scientific or commercial.

Rules of Conduct. Whether or not media are present, there are a few essential rules of conduct that must be observed by all meeting participants. Failure to abide by these guidelines will affect your future participation.

- **Ad hominem.** Frank and full discussion, which is encouraged, should include sound, logical presentation. Personal comments about colleagues, patients or the media are inappropriate whether made from the podium, the floor or privately to the media. Panel moderators and the session secretary have the prerogative to stop inappropriate discussions.
- **Confidentiality.** Patient confidentiality must be absolutely respected at all times, regardless of releases.
- **Media Participation.** Media representatives are to be passive not active participants in the program. Media are not to be recognized for questions or comments from the floor, but media attendance as observers of the Scientific Session should in no way inhibit scientific and clinical discussion.
- **Teaching Courses.** **Teaching courses are not open to the media.** Moderators and instructors are asked to respect the rights of course attendees by not inviting reporters into the classroom.
- **Interviews.** Media interviews should be arranged through the official ASAPS Press Office. Participants may accompany reporters to the Press Office, where an interview room will be made available for their use, or ASAPS will assist in arranging another mutually convenient time and place for the interview.
- **News Releases.** If you feel your presentation is appropriate for public education, contact ASAPS' Communications Office 60 days prior and send your complete paper and photographs for Public Education Committee review. Accepted papers will be presented to the media in a news release, with any subsequent interview arranged by the Communications Office.

I agree. **Signature:** _____ **DATE:** _____
Printed: _____

Please sign and fax to 562-799-1098 by March 1, 2007



Faculty Disclosure Form

The American Society for Aesthetic Plastic Surgery, Inc. (ASAPS) has policies to insure balance, independence, objectivity and scientific rigor in all its sponsored activities. All faculty participating in an ASAPS sponsored Continuing Medical Education program are required to disclose to the audience any real or apparent conflict(s) of interest that may have a direct bearing on the subject matter of the continuing education activity. This pertains to relationships with pharmaceutical companies, biomedical device manufacturers or other corporations whose products or services are related to the subject matter of the presentation topic. The intent of this policy is not to prevent a speaker with a potential conflict of interest from making a presentation. Any presenter with a significant relationship may need to submit their presentation in advance for a peer review process to ensure objectivity and balance. Any relationships (or no relationship) must be communicated to the participants on the "first slide" and verbally before the beginning of the educational activity and the FDA "off-label" uses must be disclosed on the "second slide" of the presentation. Any accompanying printed literature, CD-Rom or DVD must list disclosures at the beginning of the educational material. Disclosures must include the name of the commercial organization and the nature of the relationship. Relationships should be identified openly so that the audience may form their own judgments about the presentations with the full disclosure of the facts. **(For more detailed information, please see our cover letter.)**

CME ACTIVITY _____ **DATE** _____

TITLE OF PRESENTATION _____

PRESENTER'S NAME _____

(Please print or type)

- I have no actual or potential conflicting relationships that influence this program or presentation.
- There is actual or potential perception of a conflict of interest in relation to this program or presentation with which I or my spouse/partner have, or have had, a relevant financial relationship within the past 12 months. *(For purposes of this Disclosure, we consider financial relationships of your spouse or partner to be relevant.)*

Affiliation/Financial Interest

Name of Organization(s)

- | | |
|---|-------|
| <input type="checkbox"/> Advisory Board | _____ |
| <input type="checkbox"/> Board of Directors | _____ |
| <input type="checkbox"/> Consultant | _____ |
| <input type="checkbox"/> Employee | _____ |
| <input type="checkbox"/> Founder | _____ |
| <input type="checkbox"/> Grant Recipient | _____ |
| <input type="checkbox"/> Honorarium Recipient | _____ |
| <input type="checkbox"/> Investigator | _____ |
| <input type="checkbox"/> Speaker Bureau | _____ |
| <input type="checkbox"/> Stock Holder | _____ |
| <input type="checkbox"/> Officer | _____ |
| <input type="checkbox"/> Partner | _____ |
| <input type="checkbox"/> Other | _____ |

Example Terminology

Role(s): Employment, management position, independent contractor (including contracted research), consulting, speaking and teaching, membership on advisory committees or review panels, board membership, and "other activities (please specify).

What was received: Salary, royalty, intellectual property rights, consulting fee, honoraria, ownership interest (e.g., stocks, stock options or other ownership interest, excluding diversified mutual funds), or other financial benefit.

Disclosure of off-label use

I intend to discuss an unlabeled use of any product during your presentation? Yes No

If yes, what product will be discussed and what is the use? _____

It is your responsibility to maintain objectivity and balance in the presentation of scientific information. Presentations must give a balanced view of the therapeutic options. Faculty use of generic names will contribute to this impartiality. If trade names are used, those of several companies should be used rather than only that of a single supporting company. When an unlabeled use of a commercial product or an investigational use not yet approved for any purpose is discussed, you need to disclose that the product is not labeled for the use under discussion or that the product is still investigational.

PRESENTER'S ACCEPTANCE OF RESPONSIBILITY

1. I understand that my presentation is to contain no mention of any product or services offered to which I have any direct or indirect connection, which I have not disclosed above.
2. I understand that the Aesthetic Society is **not** responsible for the content of my presentation, and I accept full responsibility for the presentation of appropriate and ethical material.
3. I certify that the appropriate medical/patient releases for photography and subsequent use in presentations have been obtained for the photographic material presented.
4. I certify that all copies of printed material has the permission of the author, and that my use of such material will not violate any copyright laws.
5. I will promptly disclose any actual or apparent conflicts of interest that may arise after I sign this form, but before I give my presentation.
6. I understand that no advertising or marketing of any products or services will take place during or in the vicinity of this CME activity.
7. I will provide the current FDA classification of drugs and devices discussed or displayed in the presentation.
8. I understand that failure to comply might necessitate termination of the presentation.

(Signature) (Date)

Print Name

(Title of Presentation)

Please return this form to:

**The Aesthetic Society Central Office
11081 Winners Circle
Los Alamitos, CA 90720
Telephone (800) 364-2147 or (562) 799-2356
Fax: 562-799-1098**

OR

Email to: Stacey@surgery.org

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